YOUR LOGO

**MINUTES OF SELECTION COMMITTEE**

**1-MEMBER OF THE SELECTION COMMITTEE**

**There should be at least three people assigned by the rector, which you have already sent us before as rector assignments. If there is a change in the names, you need to revise the rector assignment first.**

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | SURNAME | POSITION | SIGNATURE |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

All the people signing above declare that during the evaluation of these applications and at the final decision-making stage, there is no personal relationship between the evaluating staff and the applicants, which may influence the impartiality of the staff assessing. The decision has been made in line with the principles of impartiality and transparency.

Place and Date:

**2-LINK TO THE CALL**

**Link to the website the call has been published**

**3-LIST OF ALL THE APPLICANTS**

**The names of all the participants who applied to the call**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name and Surname | Field of study | Degree  | Score for 1st criteria | Score for 2nd criteria | Score for 3rd criteria | Score for 4th criteria | Score for 5th criteria | Total Score |
| 1 |  |  | Bachelor |  |  |  |  |  |  |
| 2 |  |  | Master |  |  |  |  |  |  |
| 3 |  |  | PhD |  |  |  |  |  |  |

**3-LIST OF THE SELECTED APPLICANTS**

**Out of the applicants listed above, the applicants selected for the mobility**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name and Surname | Field of study | Degree  | Mobility period | Total Score | Result | E-mail |
| 1 |  |  | Bachelor | 5 months |  | Placed |  |
| 2 |  |  | Master | 10 months |  | Not placed |  |
| 3 |  |  | PhD |  |  | Not eligible |  |

**3-THE SCALE OF THE ASSESMENT USED FOR THE EVALUATION OF THE APPLICANTS**

**You can add more criteria which is fair and equal for all the prospective applicants**

|  |  |  |
| --- | --- | --- |
| No | Criteria | Score  |
| 1 | GPA |  |
| 2 | Foreign Language |  |
| 3 | Motivation Letter |  |
| 4 | disadvantaged group (physical disability, chronical ilness etc.)\* (+10 pts) |  |
| 5 | Each prior mobility (-10 pts) |  |

\*There should be original and updated (not older than 3 months) doctor report.